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TAB C

SYNOPSIS OF REQUEST FOR EXCEPTIONS TO THE REGULATIONS
AND/OR DELEGATION OF AUTHORITY - [REDACTED]

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1. [REDACTED] reviewed the historical background and the inherent consequences of the two extremes of no regulations versus too stringent regulations. The conclusion reached was that exceptions to the regulations are wholesome and needed. There should be provisions for policing regulations and delegations of authority. Controls through the IG, Audit and Certifying Officers are effective in underscoring those areas where authority has exceeded the scope of regulations, but we do not have a good system or procedure for policing the judgment used by the authorizing official. He concluded that the most effective method for policing regulations would be a survey performed by professional Support Officers, one or more depending on the size and complexities of a Station. Such a survey should be designed to help a Station, to show it what it can do, give it the benefit of what other Stations are doing, and to bring back a collection of facts which could be compared at Headquarters level. Such a survey should be conducted on a check sheet basis designed toward more effective implementation of operations within the regulations and delegations of authority.

2. Having established a means for policing regulations, it was recommended that certain additional delegations of authority could be considered:

a. Delegate to the Chief of Station the authority for the acquisition and disposal of vehicles.

b. Small claims for losses or damages to personal properties probably up to \$100 should be delegated to the Chief of Station.

c. Household furnishings in quarters which are rented by an employee under quarters allowances should be delegated to an Operating Official rather than to a Chief of Station. Current interpretation of the regulation is that there is no authority to provide household furnishings in quarters with a quarters allowance.

d. Authority for the issue of Class A furnishing and the renovation of space in the Headquarters building should be delegated to the Logistics Services Division through the Director of Logistics.

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e. Recommend the waiver of the time limits for the travel and shipment of effects from the field, which is now six months following the travel of the employee, to be given to the Operating Official.

f. Recommend that the travel of dependents on TDY with an employee should be authorized by an Operating Official.

g. Establish standards and criteria for definition of dependents and delegate authority for travel of such dependents to an Operating Official.

h. Concerning overtime, it was agreed that delegation of authority had gone too low. There was no agreement as to how this should be corrected in raising the level and to what level it should be raised, but as an alternative it was proposed that a dollar limit be established by a major component and that overtime may only be authorized within that dollar limit for a fiscal year.

1. Concerning local contracting, no change was suggested in delegation of authority, but some clarification is needed resulting from differences in the exercise of these authorities by Chiefs of Station. In regard to locally hired contract employees, there appears to be no problem. The problem is with locally hired contract dependents, namely wives, and the regulations should prescribe standards, certainly with regard to pay grades and the authorization for leave. Allowances would have to be made for certain areas due to differentials. Consideration for higher grades should be given those contract dependent wives who resigned a good job to accompany their husband overseas.

j. A recommendation was offered that a survey be conducted of Chief of Support duties to establish those areas in which authority might be delegated without infringing upon the authority of the Operating Official. One specific example offered was finance approvals.

3. It was agreed that even though certain delegations of authority are recommended, this would not cancel out the need for exceptions under various conditions. Such a request for exceptions should be handled quickly and expeditiously. Exceptions should be orally discussed with interested parties, decide on the best course of action, and a staff study, short and to the point, prepared containing therein a clear recommendation of action to be taken. The position was made that exceptions can be approved in some cases without staff studies. In fact, if a dispatch is well prepared with all the facts properly presented, a cable or return dispatch can be released indicating approval

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or disapproval and saving the time required for a staff study.

4. It was agreed that special authorities which have been granted to the Director and re-delegated to the Deputy Director should not be further delegated. Such authorities affect the Agency's public image, and they are items of a sort that do not present standards for delegation recalling that the delegation must be preceded by very firm policy and standards. The speaker advised that the foregoing represented the composite thinking of all the people who participated in the Conference and not just the speaker.

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